

11/17/2021



WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION

ANNUAL GENERAL MEETING MEMBER PACKAGE

**NOTICE OF AGM MEETING TO
MEMBERS**

AGENDA

2020 AGM MINUTES

NOMINATING COMMITTEE REPORT

FINANCIAL STATEMENTS

UPDATES TO CONSTITUTION

PROXY FORM

APPENDIX

2021 WLPCA AGM

7:00 PM EDT, November 17, 2021

Zoom Meeting



**WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION
ANNUAL GENERAL MEETING MEMBER PACKAGE**

NOTICE OF ANNUAL GENERAL MEETING OF THE MEMBERS

NOTICE is hereby given that the Annual General Meeting of the Members of **WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION** (the "Association") is called for and will be held via Zoom, on the *17th day of November 2021*, at the hour of *7:00 pm (EDT)* for the following purposes:

1. To receive the Financial Statements and Annual Report of the Association for the fiscal year ended August 31, 2021
2. To elect Directors of the Association
3. To transact such other business as may properly be brought before the meeting.

DATED the 26th day of October 2021. Revised November 7th 2021.

BY ORDER OF THE BOARD
Name: Cathy Easton Title: Past President, Whiteoaks Lorne Park Community Association



**WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION
ANNUAL GENERAL MEETING MEMBER PACKAGE**

**ANNUAL GENERAL MEETING OF THE MEMBERS OF
WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION**

7:00 PM EDT, November 17, 2021

Zoom Meeting

AGENDA

1. Welcome and Call to Order
2. Minutes of the September 2020 Annual General Meeting
3. Report from the Past President
4. Financial Statements
5. Election of Directors
6. Other Business
7. Adjournment

PLEASE JOIN US AFTER THE MEETING

Confirmed Guest Speaker: Councillor Karen Ras



WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION ANNUAL GENERAL MEETING MEMBER PACKAGE

MINUTES of the annual general meeting (the “**Meeting**”) of residents of Whiteoaks Lorne Park Association (the “**Corporation**”) held online through ZOOM on Monday, November 16, 2020 at 7:00 p.m.

Chair, Secretary, and Welcome

Cathy Easton, President of the Board of Directors of the Corporation, called the Meeting to order. In accordance with the Corporation's by-laws, Ms Easton stated that she would act as chairperson of the Meeting (the “**Chair**”) and asked Elaine Moroney, Director of the Corporation, to act as secretary of the Meeting (the “**Secretary**”). The Chair stated that, in view of the need to attend to a number of formal corporate matters, certain directors had volunteered to move and second resolutions where required. Due to technology limitations, only those opposed to motions were asked to acknowledge by raising their hand or noting via the ZOOM ‘chat’ function.

Notice of Meeting

The Chair stated that the notice calling the Meeting, the accompanying director nomination information, and the financial statements of the Corporation for the financial year ended August 31, 2020, report thereon (collectively, the “**Meeting Materials**”) had been emailed to all registered residents who requested the information October 26th, 2020 and Meeting Materials will be available on the WLPCA website within two (2) weeks of today, November 16th, 2020. The Chair then stated that these had been filed with her by the Secretary as proof of delivery of the Meeting Materials and directed that such proof of service be annexed to the minutes of the Meeting.

Secretary's Report on Attendance

The Chair stated that the preliminary Secretary's report showed that a quorum of residents was present at the Meeting, (being 27 via ZOOM and 9 via proxies assigned to the Chair). On the basis of the Secretary's report, the Chair then declared that the requisite quorum of residents was present and that the Meeting was properly constituted. The Chairman directed that the Secretary's report on attendance be annexed to the minutes of the Meeting.

Voting Procedure

The Chair stated that each member of the Corporation was entitled to one vote for each on all matters to be considered at the Meeting. The Chair stated that to expedite the voting on the matters to come before the Meeting, it was proposed that the vote on all matters be taken by a show of hands or the ZOOM ‘chat’ function unless a resident demanded that a ballot be conducted on any resolution.

The Chair stated that in order to cover all business for which it was convened within a reasonable time frame, certain persons were pre-arranged to make and second motions, Kathleen Moleski and Lalli Marrato, respectively, unless otherwise noted.

Agenda for Meeting

The Chairman tabled a copy of the agenda for the annual general meeting of the Corporation for November 16th, 2020. On motion duly made, seconded and unanimously carried, the reading of the agenda and housekeeping matters report thereon was dispensed with.

2019 Annual General Meeting Minutes

The Chair tabled a copy of the 2019 AGM Minutes for the annual general meeting of the Corporation for November 19th, 2019. On motion duly made, seconded and unanimously carried, the approval of the prior year minutes thereon was dispensed with.

The President's Address

The President then addressed those in attendance covering highlights of the past fiscal year and commented on relevant matters, including the 10th Annual Pumpkin Parade, the 2nd Annual Family Skate, the Federal All-Candidates debate, participation in a wide variety of City and MIRANET projects, and organizing a team for the Compass's Walk the Walk fund-raiser. The President also provided an update on membership and the current social media engagement we have been enjoying. Building WLPCA membership will be a priority for this coming year.



WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION ANNUAL GENERAL MEETING MEMBER PACKAGE

President Easton ended her report with the announcement that after over four years as President she would be retiring from the Board and taking on the role of Past President. She expressed thanks to the Board members and community members for the honour of being a part of the WLPCA.

Financial Statements

The Chair then acted as the Treasurer and tabled a copy of the financial statements of the Corporation for the fiscal year ending on August 31st, 2020. The Treasurer stated that the financial statements were available in the Notice to Members or from the Secretary for inspection by any member. On motion duly made, seconded and unanimously carried, the reading of the financial statements thereon was dispensed with.

Election of Directors

The Chair then asked Sarah Becker, Chair of the Nomination Committee to present the election of the directors. The Chair then stated that it was in order to proceed with the election of directors and that there were four (4) directors of the Corporation to be re-elected. On a motion duly made and seconded the following individuals were nominated for re-election as directors of the Corporation: Sarah Becker, Sylvie Chicoine, Yvette Dubajic, and Elaine Moroney.

The Chair stated that it was in order to proceed with the election of directors and that there were two (2) new directors of the Corporation to be elected: Lalli Marrato and Kathleen Moleski.

On a motion duly made and seconded the following individuals were nominated for election as directors of the Corporation: Sylvie Chicoine, Sarah Becker, Yvette Dubajic, Lalli Marrato, Kathleen Moleski, and Elaine Moroney.

The motion was moved by Patrick Rosettis, seconded by Mary Jessup and unanimously carried. The Chair then asked if there were any further nominations. There being no further nominations, the Chair declared the nominations closed. As the number of persons nominated was equal to the number of board seats to be filled, the Chair then declared those persons nominated to be duly elected by acclamation as directors of the Corporation.

Special Acknowledgements

The Chair of the Nomination Committee then stated that the next item of business was to recognize the fantastic support we have from our community, who make it possible for the WLPCA Board of Directors to meet and support our community. A special thank you was provided to Cathy Easton, now Past President, for her many efforts in leading the WLPCA. On the Board's and the membership's behalf she wished President Easton well in her many future endeavors.

Resolution

The Chair of the Nomination Committee then introduced Yvette Dubajic stated that the next item of business was to introduce a new resolution. On motion duly made, seconded and unanimously carried, the reading of the resolutions thereon was dispensed with.

General Business

Information on upcoming events was shared and the meeting was opened to questions from the floor.

Other Business and Termination

The Chair asked if there was any further business. There being no further business, a motion was duly made and seconded to terminate the Meeting. Following a vote by a show of hands, the Chairman declared the motion carried and the Meeting terminated.

Mayor Bonnie Crombie

Mayor Crombie expressed her pleasure in attending the AGM and complimented us on our very efficient online meeting. The Mayor's remarks focused on the COVID-19 crisis and described the quickening spread of infections and the ways it is affecting medical care and the economic health of the City. When concluding, Mayor Crombie predicted that COVID-19 will have lasting effects into 2021 and 2022.



WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION ANNUAL GENERAL MEETING MEMBER PACKAGE

Residents' Question Period

Residents were then invited to ask questions relating to the Corporation, and the President and the Board answered with input from other directors and officers.

Counselor Karen Ras

Councillor Ras began by addressing our neighbourhood's main issue: traffic calming. Councillor Ras also offered some information on proposed residential buildings along Lorne Park Road and the status of the long-standing empty buildings on Clarkson Road South at the tracks. Members asked questions on a variety of topics such as the traffic on their streets, the basketball court at Lorne Park Secondary School, and gypsy moth spraying.

Member of Provincial Parliament Rudy Cuzzetto

MPP Rudy Cuzzetto completed the evening by describing important projects and investments by the Provincial government, many of these focused on the challenges brought on by COVID-19. The MPP then responded to member questions relating to flu shots and the Provincial Government's proposal to protect long term care facilities from lawsuits about the care they provide.

Refer to Appendix 1 for Schedules A and B.



WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION ANNUAL GENERAL MEETING MEMBER PACKAGE

ANNUAL GENERAL MEETING 2021 Report from the Board of Directors Nominating Committee

The **Nominating Committee** was composed of the following members:

1. Sarah Becker, Chair, Nominating Committee
2. Yvette Dubajic, Director

The Board of Directors, on the recommendation of the Nominations Committee, recommends that the following people be elected to the Board of Directors at the November 17th, 2021 Annual General Meeting:

To be re-elected for a fifth one-year term in a new role (one candidate):

- Yvette Dubajic, Vice President

To be re-elected for a fourth one-year term in a new role (one candidate):

- Sarah Becker, Secretary

To be re-elected for a third one-year term in a new role (one candidate):

- Sylvie Chicoine, President

To be re-elected for a second one-year term in a new role (one candidate):

- Lalli Marrato, Vice President

To be elected for a first one-year term (one candidate):

- Cat Goulding, Director

To Serve as Past President (non-elected):

- Cathy Easton



WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION ANNUAL GENERAL MEETING MEMBER PACKAGE

Board of Directors – Process for Nomination

Nomination Process

The Nominating Committee has considered a range of candidates according to the criteria set out in the call for nominations and made recommendations to the Board of Directors. The report of the Board of Directors identifies the slate recommended to the Members by the Board.

Further Nominations

Nomination of alternative candidates will be accepted for consideration at the Annual General Meeting scheduled for November 17th, 2021.

- Nominations for the alternative candidates **must be received no later than 5:00 p.m. Eastern time, November 12th, 2021 (5 days in advance)**.
- Nomination for the alternative candidates must be submitted on the Nomination Form below. Nominations may be submitted by:
 - Written notice delivered to:
Whiteoaks Lorne Park Community Association
P.O. Box 52524 Turtle Creek P.O.
1801 Lakeshore Road West
Mississauga, ON
L5J 4S6
 - E-mail to info@wlpca.ca
- Nominees must be nominated by five (5) residents within the catchment of the Whiteoaks Lorne Park Community Association
- The nomination of alternative candidates must be accompanied by the consent of the nominee
- Residents may not nominate themselves

PLEASE NOTE THAT DIRECTORS ARE TO BE NOMINATED, AND ARE ELECTED, AS INDIVIDUALS AND NOT AS ORGANIZATIONAL REPRESENTATIVES.



WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION ANNUAL GENERAL MEETING MEMBER PACKAGE

Board of Directors – Nomination of Alternative Candidates

We would like to recommend the following candidate(s) for election to the Whiteoaks Lorne Park Community Association Board of Directors at the November 17th, 2021 Annual General Meeting.

All nominators must be residents in the catchment of the Whiteoaks Lorne Park Community Association and this notice must be accompanied by the written consent of the proposed candidate.

NOMINATIONS

1. Name: _____ Telephone: () _____
Address: _____
Postal Code: _____
Organizational affiliation/position (if any): _____

2. Name: _____ Telephone: () _____
Address: _____
Postal Code: _____
Organizational affiliation/position (if any): _____

3. Name: _____ Telephone: () _____
Address: _____
Postal Code: _____
Organizational affiliation/position (if any): _____

4. Name: _____ Telephone: () _____
Address: _____
Postal Code: _____
Organizational affiliation/position (if any): _____

5. Name: _____ Telephone: () _____
Address: _____
Postal Code: _____
Organizational affiliation/position (if any): _____

Note: Please submit a brief summary of each nominee's experience and the strengths they would bring to the Board. Additional documentation supporting the nomination is welcome. Note that directors are to be nominated, and are elected, as individuals and not as organizational representatives.



WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION ANNUAL GENERAL MEETING MEMBER PACKAGE

CHANGES TO THE CONSTITUTION

Section	Summary of changes
3.01 Eligibility	Any person having reached the age of eighteen (18) residing within the territorial limits of the Association shall be eligible for membership in the Association.
3.02 Membership Criteria	The membership shall be comprised of those eligible persons who sign up or have previously signed up to receive email from WLPCA.
3.03 Ineligibility	Any Member who ceases to be eligible for membership in the Association shall automatically cease to be a Member. Any Member who unsubscribes from Association emails shall automatically cease to be a Member.
4.01. Annual Dues	Annual Dues are not a requirement for membership in the Association. Remove requirement for annual dues.
5.06 Quorum	At all meetings of Members, 10% of the Members or 10 Members, whichever is less, shall constitute a quorum.
6.02 Number of Directors	The government of the Association shall be vested in a Board of Directors, the members of which shall number at least three (3).

The Constitution may be amended by a vote of two thirds of the members present at the Annual General Meeting, a quorum being present, provided that ten days' notice of such proposed amendment shall have been delivered to each member.

Please contact info@wlpca.ca for a detailed version of the Constitution changes.



WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION ANNUAL GENERAL MEETING MEMBER PACKAGE

FORM OF PROXY

Whiteoaks Lorne Park Community Association

In light of government guidance concerning the ongoing impact of the COVID-19 pandemic on public gatherings, at the date of issue of this proxy, the directors encourage all members to attend the virtual AGM or to submit this proxy vote on the proposals to be considered at the AGM.

FORM OF PROXY | FOR USE AT THE ANNUAL GENERAL MEETING

To be held virtually via Zoom on 16 November 2021 at 7:00 p.m. and at any adjournment thereof (the "AGM").

I, being a member of Whiteoaks Lorne Park Community Association, appoint the Secretary of the meeting as my proxy to vote for me and on my behalf at the AGM of the Association, to be held as indicated above and to vote on the resolutions below. I vote affirmative unless noted in my response.

#	Ordinary Resolution
1	That the agenda and proposed time frame are acceptable to members
2	That the minutes of the previous AGM be taken as read
3	That the financial statements be approved as presented
4	That the following directors be nominated to hold office for the ensuing year: Sarah Becker, Sylvie Chicoine, Yvette Dubajic, and Lalli Marratto
5	That the indicated members be nominated to hold office for the ensuing year
6	That the motions made by the Board of Directors in the past year be ratified

NOTES ON COMPLETION:

1. Any member entitled to attend, speak, and vote at the meeting convened by notice issued 26 October 2021 is entitled to appoint one proxy to exercise all or any of their rights to attend, speak, and vote at a meeting of the Association. A proxy must be a member of the Association.
2. To be valid, this form of proxy for the AGM must be received by the Association no later than noon on 16 November 2021, via email at info@wlpca.ca.
3. Completion of this form of proxy or submission of a valid electronic proxy appointment will not prevent you from attending and voting in person.
4. Only members registered in the register of members of the Company as at close of business on 31 August 2021 shall be entitled to attend and vote at the AGM



WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION ANNUAL GENERAL MEETING MEMBER PACKAGE

APPENDIX 1 – SCHEDULES FROM 2020 AGM MINUTES

SCHEDULE “A”

Proof of Delivery of Meeting Materials

From: Whiteoaks Lorne Park Community Association <info@wlpca.ca>
Date: October 26, 2020 at 5:51:27 PM EDT
To: Cathy Easton <cathyeaston@sympatico.ca>
Subject: WLPCA Annual General Meeting Package
Reply To: Whiteoaks Lorne Park Community Association <info@wlpca.ca>

[View this email in your browser](#)



Hello Cathy,

Because you're a current member of the association, we are letting you know that the Whiteoaks Lorne Park Community Association Annual General Meeting is coming up on November 16.

This year's AGM will be held virtually. We encourage all of our members to participate. Instructions on how to participate will follow soon.

This year we have confirmed guest speaker Councillor Karen Ras and have invited Mayor Bonnie Crombie.

What: WLPCA Annual General Meeting

When: November 16, 7pm

Where: Zoom (instructions on how to register will follow soon)

In preparation for the AGM, the Board has prepared the meeting package, including the meeting notice, agenda, minutes from last year's AGM, financial statements, and election of Directors. Click on the button below to download a copy of the package.

[Download Information Package](#)

We look forward to connecting with you all on November 16!

Sincerely,

Your WLPCA Board of Directors



WHITEOAKS LORNE PARK COMMUNITY ASSOCIATION ANNUAL GENERAL MEETING MEMBER PACKAGE

SCHEDULE "B"

SCRUTINEERS' REPORT

2020 AGM

Quorum for the Annual General Meeting is the lesser of:

- 1) 20% of members (20 % of 140 members equaling 28 members), or
- 2) 20 members

With 27 members in attendance via ZOOM and 9 proxies assigned to the Chair, Quorum was achieved.