

Whiteoaks Lorne Park Community Association Constitution

Article I – Name

The name of this organization shall be Whiteoaks Lorne Park Community Association.

Article II. Territorial Limits

The territorial limits of the Association shall be within the City of Mississauga. The area covered shall be described by a line drawn from Lornewood Creek west along the northern side of the C.N.R. tracks, south on the western border of Birchwood Park to Turtle Creek, west along Turtle Creek to the C.N.R. tracks, east to Clarkson Road North, north along the westernmost property lines of the properties on the west side of Clarkson Road North, east along the South Service Road, including the properties in the Calgary Court area, east along the northernmost property lines of the properties on the north side of Indian Road, south along the easternmost property lines of the properties on Birchview Drive, east along the northernmost property lines on Algonquin Drive to Lornewood Creek to the starting point.

Article III - Purpose

The purpose of this organization shall be to promote the interests generally of residents within its territorial limits. It shall encourage the idea of citizen participation in community affairs and shall be a vehicle for collective action on matters of concern to its members.

Article IV - Affiliations

The Association may not be connected with, or affiliated with any political party or religious institution. It may establish and maintain relationships with other citizen or community organizations provided that no controls are imposed on the Association.

Article V - Membership

Section 1 - Any ratepayer or spouse of a ratepayer residing within the territorial limits of the Association shall be eligible for membership in the Association.

Section 2 - The membership shall be comprised of those eligible persons who have paid the required membership fee.

Section 3 - Any member who ceases to be eligible for membership in the Association shall automatically cease to be a member.

Article VI. Fees and Dues

Section 1 - Annual dues for members of the Association shall be ten dollars per annum, payable on or before the date of the Annual General Meeting.

Section 2 - Special assessments may be levied by a two-thirds vote of a General Meeting, provided that at least ten days notice of such proposed assessment shall have been delivered to each member.

Article VII- Government

Section 1 - The government of the Association shall be vested in a

Board of Directors, the members of which shall number at least 8 and not greater than 14.

Section 2 - The Board of Directors shall hold office for a period of one year and each Director shall be entitled to serve as an Officer (as defined herein) and/or Director for a period of time not exceeding six consecutive years. For the purposes of this Section 2, "consecutive years" means the period commencing after the director is elected or appointed as a Director and ending at the time of the Annual General Meeting of the Association held in September of the following year.

Section 3 - The Officers of the Association shall be elected from among the Directors and shall be a President, one or more Vice Presidents, a Treasurer, a Secretary, along with the Immediate Past President. The Immediate Past President shall be an ex-officio member of the Board of Directors, with full rights to attend and participate in all meetings of the Directors, but shall have no voting privileges.

Section 4 - The Board of Directors alone shall make and approve any agreement or contract with any person, firm, or corporation, which then shall be signed by any two of the following three Officers: President, Vice President, or Secretary.

Section 5 - The Board of Directors shall have the power to determine policy and to make rules and regulations for the Association and for the management of its affairs consistent with the Constitution. Such matters of policy, rules and regulations may be established, amended, or abolished by a two-thirds vote of the members of the Board of Directors present at any meeting of the Board of Directors.

Section 6 - The decisions of the Board of Directors in all Association matters shall be final, subject only to an appeal to the Association. The Board of Directors shall have general control over all Officers and committees and may, for good cause, declare any office vacant. It shall constitute a Board of Appeal from the rulings of all Officers and action of all committees. Appeal may be taken from any decision of the Board of Directors to the Association at a General Meeting.

Section 7 - Funds of the Association shall be deposited in a Chartered Bank and shall be withdrawn only as authorized by the Board of Directors. Cheques shall be signed by any two of the following four Officers: President, Vice President, Treasurer, or Secretary.

Section 8 - Replacements for vacancies on the Board of Directors or the office of President shall be appointed by the remaining members of the Board of Directors, the appointees to serve until the next regular election.

Section 9 - Replacements for vacancies in other offices shall be appointed by the President, subject to approval of the Board of Directors.

Section 10 - In the event that the Whiteoaks Lorne Park Community Association is to be dissolved, any two of the signing officers will be responsible for closing out the Association bank account(s) after all outstanding bills have been paid. Any money remaining will be donated to a charitable or community organization that carries on their work in the City of Mississauga, as decided by a majority vote of the Board of Directors.

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Article VIII- Meeting

Section 1 - The Annual General Meeting of the Association shall be held during the month of September in each year. The Annual General Meeting shall be for the election of Directors and for the consideration of such other business as may properly come before it. The Treasurer shall present an annual statement of accounts at the Annual General Meeting. At least ten days notice of the Annual General Meeting shall be delivered to each member.

Section 2 - Special General Meetings of the Association shall be called by the President, or by the Secretary at the request of a majority of the Directors.

Section 3 - Regular meetings of the Board of Directors shall be held at least quarterly, the time and place of which shall be set by resolution of the Board of Directors.

Section 4 - Special meetings of the Board of Directors shall be called by the President, or by the Secretary at the request of a majority of the Directors.

Section 5 - At all meetings of the Directors, a simple majority of the Board of Directors shall constitute a quorum. At all meetings of the Association, 20% of the members or 20 members, whichever is less, shall constitute a quorum.

Section 6 - Robert's Rules of Order Newly Revised shall be the parliamentary authority for all matters of procedure not specifically covered by the Constitution of this Association.

Article IX - Elections

Section 1 - Not less than sixty (60) days prior to the Annual General Meeting the Nominating Committee shall present its recommended slate of Directors and Officers to the then Directors for their approval. The Nominating Committee will be comprised of the Vice President, the Immediate Past President, and two other Directors selected by the all Directors at a properly constituted meeting of the Board of Directors. The chairperson of the Nominating Committee shall be the Vice President (or if there are two Vice Presidents, the Directors shall designate a chairperson from among the Vice Presidents).

Section 2 - The nominating committee shall select nominees for the Directors; in addition, the Nominating committee shall recommend to the Directors a slate of Officers for the following year. Any individual recommended by the Nominating Committee to serve as an Officer must have served as a Director for the year prior to their assuming an Officer's position on the Board of Directors. The President and Vice President shall not serve in each of those offices for a period of time exceeding two consecutive years. Nominees for the Board of Directors must include not less than two and not more than four persons who have not served on the Board of Directors during the term of office immediately prior to their proposed nomination.

Section 3 - Not less than ten days prior to the annual election, the nominating committee shall decide upon and publish to the members in writing, the names of the candidates for election as Directors and Officers. Members wishing to propose another person(s) to be elected as Director(s) must do so by way of notice, in the form described in the notice for the Annual General Meeting, to the Secretary, not less than five calendar days prior to the Annual General Meeting.

Section 4 - In the event that there are more persons nominated to serve as Directors than provided for in Article VII, Section 1 herein, voting shall be by secret ballot and no person shall cast more than one ballot. Proxies will not be recognized. The candidates receiving the largest number of votes shall be duly elected and shall assume Office immediately following the elections. If the Secretary receives no nominations pursuant to Article IX, Section 3 herein, the chair of the Annual General Meeting may, with the approval of a majority of those present at the Annual General Meeting, dispense with a secret ballot and ask those in attendance at the Annual General Meeting to approve the recommendation of the Nominating Committee as presented.

Section 5 - At the first meeting of the Board of Directors, which must be held within 30 days of the Annual General Meeting, those persons identified as being nominated as Officers and duly elected at the Annual General Meeting shall be confirmed by the Directors. In the event a person is nominated but not elected at the Annual General meeting, the Directors shall elect a replacement Officer.

Section 6 - In order to ensure an orderly leadership succession for the Association, the Vice President shall customarily assume the office of President when the then President has served his/her maximum term of office.

Article X - Duties

Section 1 - The duties of each Office shall be such as ordinarily pertain to and are indicated by the title thereof.

Section 2 - The Treasurer shall issue notice of dues payable and be responsible for the collection thereof, keep the books of the organization, disburse funds at the direction of the Board of Directors, and shall report in detail at the annual meetings and at such other times as directed on the financial condition of the organization.

Section 3 - Each Director who is not also an Officer shall be appointed Chair of at least one Committee, and any committee struck by the Directors shall have a Director as the Chair of that committee.

Article XI- Committees

Section 1 - The Board of Directors shall determine the Committees deemed proper and necessary to fulfil the purposes of the Association.

Section 2 - All Committee Chairs shall be appointed by the President, subject to the approval of the Board of Directors.

Section 3 - All Committees handling funds of the Association shall submit a detailed financial report which will be audited by the Treasurer and submitted to the Board of Directors for approval.

Article XII - Amendments

This Constitution may be amended by a vote of two thirds of the members present at a General Meeting, a quorum being present, provided that ten days notice of such proposed amendment shall have been delivered to each member.

Approved September 24, 2012